



Republic of the Philippines  
**WESTERN MINDANAO STATE UNIVERSITY**  
**BIDS AND AWARDS COMMITTEE FOR GOODS**  
Normal Road, Baliwasan Zamboanga City  
Telefax.: 062-991-1771 loc 1003  
[www.wmsu.edu.ph](http://www.wmsu.edu.ph)



**REQUEST FOR QUOTATION**

The Western Mindanao State University, through its Bids and Awards Committee (BAC), is inviting PhilGEPS registered suppliers to apply for eligibility and to submit bids for the item mentioned hereunder:

Name of Project: **Procurement of Gold Ring and Pin for the HRMO**  
Approved Budget Cost: **PHP 282,300.00**  
Purchase Request: **PR 25-11-478**  
Closing: **November 25, 2025 9:30 AM**  
Description:

1.) Six (6) pcs of GOLD RING

Specifications:

18K, Chinese Gold, 5 grams with engraving

Side A: WMSU Seal

Side B: Number of Years in Service (30 yrs)

Top: Stone (Crimson Red)

Inside the Ring: Engrave Name of Awardee

Male : 1

Female : 5

PLEASE SEE ATTACHED SAMPLE DESIGN. . ABC: Php 270,000.00

2.) Eighty-Two (82) pcs of PIN

Specification:

Number of Years in Service

WMSU Logo

Year to Award

Size: 1 inch Diameter

64 pcs Bronze pin for 10, 15 & 20 yrs in service

8 pcs Silver Pin for 25 yrs in service

10 pcs Gold Pins for 35 & 40 yrs in service

PLEASE SEE ATTACHED SAMPLE DESIGN.

. ABC: Php 12,300.00

The criteria to be used for the eligibility check of the prospective bidders, examination and evaluation of bids, post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act. No. 9184 (The Government Procurement Reform Act) and its Implementing Rules and Regulations.

Pursuant to Annex “H” documentary requirements interested bidders are required to submit their valid and current Mayor’s Permit, PhilGEPS Registration and other relevant documents (if necessary), upon the submission of quotation.

Award of contract shall be made to the lowest calculated and responsive bid, which complies with the necessary description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if they are signed or initiated by the bidder or his/her duly authorized representative/s.

Submission of Quotation and eligibility documents is on or before November 25, 2025 9:30 AM at the BAC Office, 2nd Floor, Admin Building, Western Mindanao State University, Normal Road, Baliwasan, Zamboanga City. Open submission may be submitted manually, email ([bac@wmsu.edu.ph](mailto:bac@wmsu.edu.ph)) or through facsimile at (062) 991-1771 loc 1003  
For inquiries, you may coordinate with the BAC Secretariat at telephone no. (062) 991-1771 loc 1003



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The WESTERN MINDANAO STATE UNIVERSITY reserves the right to reject any or all Bids and to accept the bid most advantageous to the government, and to award the contract by lot, if warranted.

# REQUEST FOR QUOTATION

Western Mindanao State University

Quotation No.: \_\_\_\_\_

PR No: **25-11-478**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **NOV 25 2025** at **9:30 A.M.** in the return envelope attached herewith. Any quotation submitted beyond this date will not be considered.

**JOSELITO D. MADROÑAL, DPA**  
BAC Chairperson for GOODS

## NOTE:

- 1 SUPPLIERS SHALL SUBMIT THEIR REQUEST FOR QUOTATION (RFQ) **DULY SIGNED IN A SEALED MAIL/BROWN ENVELOPE**
- 2 DELIVERY PERIOD \_\_\_\_\_ CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER.
- 3 WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS. ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY WESTERN MINDANAO STATE UNIVERSITY
- 4 PRICE VALIDITY SHALL BE FOR A PERIOD OF 120 CALENDAR DAYS UPON RECEIPT OF THE PURCHASE ORDER
- 5 G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6 BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

Item No.	Qty	Unit	Item and Description	Approved Budget for the Contract (ABC)	Unit Cost	Total Cost
1.	6	pcs	<b>GOLD RING</b> Specifications: 18K, Chinese Gold, 5 grams with engraving Side A: WMSU Seal Side B: Number of Years in Service (30 yrs) Top: Stone (Crimson Red) Inside the Ring: Engrave Name of Awardee  Male : 1 Female : 5  PLEASE SEE ATTACHED SAMPLE DESIGN. . 45,000.00/pcs.	<b>P270,000.00</b>		
2.	82	pcs	<b>PIN</b> Specification: Number of Years in Service WMSU Logo Year to Award Size: 1 inch Diameter 64 pcs Bronze pin for 10, 15 & 20 yrs in service 8 pcs Silver Pin for 25 yrs in service 10 pcs Gold Pins for 35 & 40 yrs in service  PLEASE SEE ATTACHED SAMPLE DESIGN. . 150.00/pcs.	<b>P12,300.00</b>		
			<b>NOTE:</b> <b>For the HRMO of the University</b> <b>Use</b>			

EPS Reference Number : \_\_\_\_\_  
EPS Solicitation Number : \_\_\_\_\_  
EPS Closing Date : \_\_\_\_\_

**Total:** \_\_\_\_\_  
Brand & Model : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, the foregoing are our price quotation for the items above indicated.

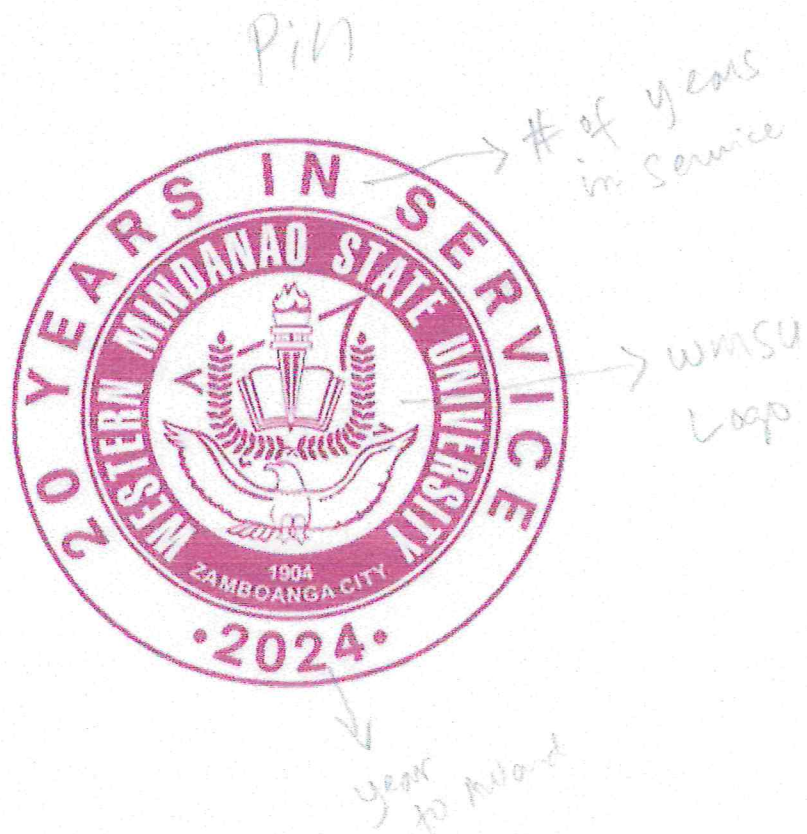
PhilGEPS Certificate No.: \_\_\_\_\_

Certificate Reference No.: \_\_\_\_\_

REY ESPIRITUSANTO /

  
DANNI VINCENT VILLAREAL

Printed Name/Signature



Pin

Size 1.500

2.5 cm  
or  
1 inch

\* Bronze

\* Silver

\* Gold

Western Mindanao State University  
Zamboanga City  
BIDS AND AWARDS COMMITTEE

Received by: Jan T. 2024  
Date & Time: 5 JUL 2024  
1:30

Pin



> # of years  
in service

> WMSU  
Logo

> year  
awarded

Pin Size IPESO

\* Bronze

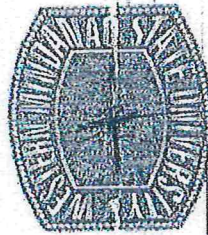
\* Silver

\* Gold

Western Mindanao State University  
Zamboanga City  
BIDS AND AWARDS COMMITTEE  
Received by: Ani  
Date & Time: 15 JUL 2024  
1:30

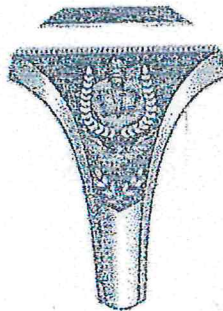


# Chinese Gold



Stone  
CRIMSON Red

TOP



SIDE A

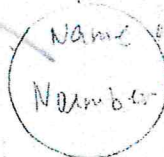


SIDE B

\* INSIDE RING:  
Engrave Name of  
Awardee



Front



Back

Western Mindanao State University  
Zamboanga City

BIDS AND AWARDS COMMITTEE

Received by: Am  
Date & Time: 15 JUL 2024

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